



**Clermont
County**

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JOB ORDER FORM

Company: Mercy Health		Date: 4/10/17	
Address: 1701 Mercy Health Place			
City: Mason	State: Ohio	Zip: 45040	Location: Mason
Website: http://www.mercyhealthcareers.com/			Phone:
Position Available: Medical Billing Specialist		Number of Openings:	
Responsibilities/ Requirements/Benefits:			
Essential Functions:			
<ul style="list-style-type: none">Billing Specialists responsibilities include managing client billing and ensuring procedures are billed according to contracts, reviewing and updating client statements as necessary, printing and mailing all paper and secondary claims, scanning documents to patient accounts, and reviewing correspondence and following up as needed.Performs other duties as assigned			
Qualifications:			
<ul style="list-style-type: none">1-2 years experience billing within the healthcare industry.Experience in hospital operations, compliance and provider relations preferred			
#CB#			
Hours			
Full time hours, 40 hours/week.			
Equal Employment Opportunity			
How should the applicants be advised to contact your company concerning the job opening?			
--- Mail Resume/application ----- Fax resume/application ---- In person -- Call in x--- website ----email			
Wage: TBD	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary	Shift: <input checked="" type="checkbox"/> Day <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	Status: <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
Minimum Education Required:		<input type="checkbox"/> Some High School <input type="checkbox"/> Associates Degree <input checked="" type="checkbox"/> High School Degree or Equivalent <input type="checkbox"/> Vocational Degree <input type="checkbox"/> Bachelor's Degree <input type="checkbox"/> Master's Degree	



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Address: 1701 Mercy Health Place			
City: Mason	State: Ohio	Zip: 45040	Location: Mason
Website: http://www.mercyhealthcareers.com/			Phone:
Position Available: Customer Service Rep. Specialist		Number of Openings:	
Responsibilities/ Requirements/Benefits:			
<p>Responsibilities:</p> <ul style="list-style-type: none">Customer Service Specialists responsibilities include answering patient questions regarding statements, posting guarantor payments, setting up payment plans within Mercy Health policies, researching and resolving issues with accounts that have been identified by patients, reaching out to appropriate departments to resolve any requests made by patients, connecting patients with financial counseling department for charity screening, communicating patient balances, meeting collection goals as set by department, and providing excellent customer service for all Mercy Health patients.Performs other duties as assigned <p>Qualifications:</p> <ul style="list-style-type: none">1-2 years experience in healthcare.2 year Associates DegreeCombination of post-secondary education and experience will be considered in lieu of degreeExperience in physician and hospital operations, compliance and provider relations. Customer Service and Call Center experience preferred. <p>Hours: Full-time hours, 40 hours/week, Day Shift, 9:30am-6:00pm</p>			
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JOB ORDER FORM

Company: Petco		Date: 4/10/17	
Address: 9687 Kenwood			
City: Blue Ash	State: Ohio	Zip: 45242	Location:
Website: www.ohiomeansjobs.com			Phone:
Position Available: Guest Experience Specialist-Sales		Number of Openings:	
Responsibilities/ Requirements/Benefits: Provides optimal guest experience services. Assists guests in the proper selection of merchandise in accordance with their identified needs. Demonstrates a high level of interest in the welfare, health, and proper handling of all animals. Performs cashiering duties. Performs related duties in support of the store attaining its assigned sales goal. Ensures merchandise is properly stocked and priced. Adheres to established operational guidelines and store policies and procedures. Evaluates guest inquiries and as needed refers to Guest Experience Leader and/or Leader on Duty. Key Accountabilities The incumbent must be able to consistently perform all the following duties and responsibilities with or without a reasonable accommodation. 1. Ensures the health and well-being of live animals by providing the correct care in accordance with the established Petco standards, policies and procedures including the completion of the hourly animal health check and wellness cards. Interacts professionally and effectively through verbal and written communication with all professional contacts with an emphasis on company interests. Provides prompt and courteous service to all Petco guests by determining their needs and sharing product knowledge to suggest the appropriate merchandise, and by effectively employing suggestive selling techniques to increase individual sales. Demonstrates knowledge in nutrition, Pals Rewards membership sign-up, Welcome to the Family and effective suggestive selling techniques to increase sales. Ensures an exceptional guest experience for all Omni-channel initiatives, to include but not limited to Instacart, Extended Aisle and Repeat Delivery. Performs all aspects of point-of-sale service, e.g. cash sales, credit and check sales, returns and exchanges. Performs the daily balance of cash drawer as necessary. Assists in stocking and facing merchandise according to established standards. Completes cash register transactions as well as guest carry-out service consisting of merchandise weighing up to but not exceeding 50 pounds per trip. Adheres to loss prevention policies. Assists in the loading, unloading and stocking of merchandise according to established procedures, in order to ensure that the store is well stocked and that inventory counts are accurate. Ensures that store animals, birds, reptiles and fish receive the highest quality care, maintained in habits that are clean, safe, and secure, and that all reasonable and required steps are taken to maintain their good health. Alerts store leaders immediately if any animal, reptile, bird or fish is in need of medical attention or other special care. Performs routine housekeeping tasks as required to maintain the professional image and appearance of the store, to include sweeping/mopping the floors, dusting, washing the windows, facing the merchandise on the shelves, restroom maintenance, etc. Assists store leadership in the opening/closing of the store as needed, to include the accurate completion of required paperwork. Participates in the completion of quarterly and annual physical inventory counts. Adheres to and promotes established safety procedures and maintenance of clean, safe and healthy environment for store partners, guests and animals. Performs special projects as assigned.			
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Company: Advantage Solutions		Date: 4/10/17	
City: Milford	State: Ohio	Zip: 45150	Location: Milford
Website: http://www.allretailjobs.com		Phone:	
Position Available: Event Specialist Part Time Sales		Number of Openings:	
Responsibilities/ Requirements/Benefits: Are you outgoing, friendly and enjoy meeting new people? Our part time Event Specialist jobs are fun and exciting and could be a great fit for you! Join our winning team as a retail demonstrator promoting best in class products at your local retailers. You can be the brand ambassador who excels in captivating an audience during in-store events, with an emphasis on brand awareness, product demonstration and sales. The in-store demonstrator is responsible for reviewing program materials, set up and break down of the work area, and the preparation and sampling of products on scheduled event days. Take this chance to join the largest sales and marketing agency in North America, Advantage Solutions, where you will receive top-notch training and competitive pay rates. Responsibilities: <ul style="list-style-type: none">• Set up, break down, product preparation and sampling during in-store demonstrations.• Generate brand awareness and positive product impressions to increase sales.• Assess customers individual usage needs and interests in order to best recommend products.• Timely completion of all call reports, paperwork, and on-going personal training by required deadlines . Qualifications: <ul style="list-style-type: none">• High School Diploma preferred or equivalent job-related experience. Experience in event marketing, demonstrations, sales, brand promotion or retail/grocery. Interact in a friendly, enthusiastic, energetic and outgoing manner with management, clients, and consumers in any setting. Stand comfortably for up to 6 hours a day. Able to work independently and as a motivated team player. Ability to work a part-time retail schedule, Monday through Sunday. Minimal travel required for training or other scheduled events. Daily access to a PC computer with internet/email access. Advantage Solutions is one of North America's leading sales and marketing agencies specializing in outsourced sales, merchandising, category management and marketing services to manufacturers, suppliers and producers of food products and consumer packaged goods. Advantage Solutions services a variety of trade channels including grocery, mass merchandise, specialty, convenience, drug, dollar, club, hardware, consumer electronics and home centers. We bridge the gap between manufacturers and retailers, providing consumers access to the best products available in the marketplace today. Advantage Solutions dba Advantage Solutions is proud to be an Equal Opportunity Employer			
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Company: US Bank		Date: 4/10/17	
Address:			
City: Amelia	State: Ohio	Zip: 45102	Location: Amelia
Website: https://www.usbank.com/careers			Phone:
Contact Name: HR		Dept:	
Position Available: In-Store Banker		Number of Openings:	
Responsibilities/ Requirements/Benefits: The In-Store Banker at our U.S. Bank In-Store branches breaks the mold of what it means to be a banker. Focusing on sales and service, In-Store Bankers open accounts, handle teller transactions, sell and cross-sell bank products and services, and solve customer questions and concerns with warmth and a collaborative spirit. In-Store Bankers build relationships with customers based on trust, recommending financial solutions based on each customer's unique goals and needs. In-Store Bankers may be required to travel locally, serving customers throughout their community at various In-Store branches. At U.S. Bank, you'll get the incentives, support and tools you need to meet your goals and build a meaningful career. We reward top performance and ethical team players. Incentives are based on sales referrals, branch growth and customer satisfaction. In-Store Bankers have flexible schedules that may include weekends (depending on branch location). We're looking for people who want more than just a job – who want to make a difference in the communities where we live and work. Apply today and explore what's possible with a career at U.S. Bank. This position requires National Mortgage Licensing System (NMLS) registration under the terms of the S.A.F.E. Act of 2008 and Regulation Z. You will be subject to the required registration process, which includes a criminal background and credit check. Failure to meet or maintain any of the NMLS registration requirements, including maintaining a satisfactory criminal and credit record, may result in a rescission of your offer or termination of employment. <i>Qualifications</i> Basic Qualifications - High school diploma or equivalent - Minimum one year of experience in sales and/or cash handling activities, or commensurate training Preferred Skills/Experience - Ability to sell bank products, process transactions, and solve customer service issues - Basic knowledge of all retail products and services, applicable bank and branch policies, procedures and support systems - Effective interpersonal/customer service skills - Well-developed selling, cross-selling and referral skills - Strong mathematical, problem-solving and negotiation skills - Strong verbal and written communication skills - Ability to analyze customer credit data and other related financial information - Strong interpersonal & relationship building skills - Previous experience in a financial sales representative oriented role			
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